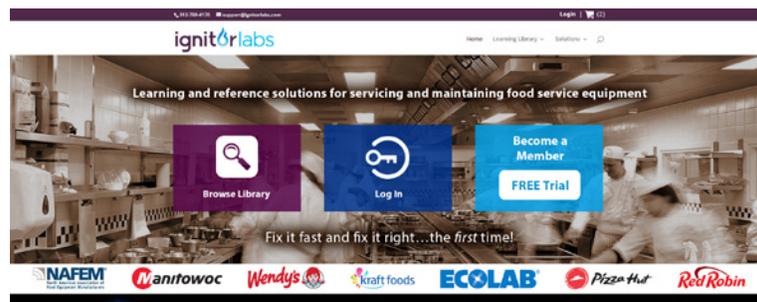


New Account Registration

To access content on the Ignitor Labs site, users must create an account by registering. This document will walk through the process step-by-step.

1. Locating the Registration Form

When you first visit ignitorlabs.com, you will see three large squares on the home page. Click on the box labeled **'Become a Member - FREE Trial'**. This will take you to the Registration page.



2. Filling Out the Registration Form - Basic Information

In the first grey section, fill out the required information. Required information is marked with an asterisk next to the field name.

3. Selecting a Company

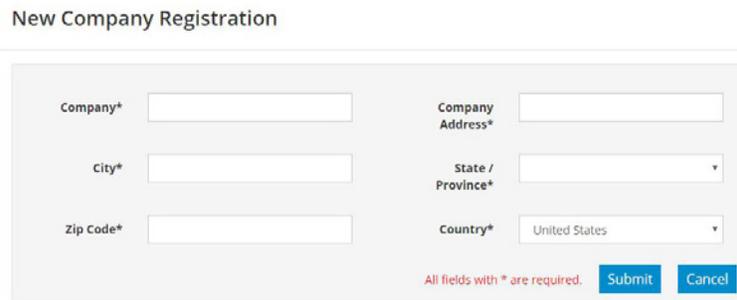
In the second grey section, you will indicate the company you belong to. First click on the drop down menu next to the field name 'Company.' This is a required field. You may search the list by typing your company name. The list will automatically begin to filter based on what is typed, until the exact match is found. You may also scroll down the list to locate your company and click on the name to select it.

If you do not belong to a company, or if you do not wish to be associated with any specific company at this time, you may select 'None' from the list.

If your company does not appear on the list, you may add it to the list by registering a new company. Once created, additional users may register as part of this new company.

4. Registering a New Company

Click the 'Create New' button to the right of this section. a popup window will appear titled 'New Company Registration.' Here you will enter the basic information associated with the company being registered. When all the required information has been entered, click the 'Submit' button. A popup will appear letting you know you have successfully created a new company. If there is any problem with the information entered, A popup message will appear letting you know what needs to be fixed. After successful registration of a new company, it will automatically appear in the company field.



The form is titled "New Company Registration" and contains the following fields:

- Company* (text input)
- Company Address* (text input)
- City* (text input)
- State / Province* (dropdown menu)
- Zip Code* (text input)
- Country* (dropdown menu, currently set to "United States")

At the bottom right, there are "Submit" and "Cancel" buttons. A red note states: "All fields with * are required."

5. Create Your Password

In the third grey section, you will create a unique password that will be used when logging into your account. You will need to enter your password twice, once in the Password field, and once in the Confirm Password field. These are required fields. Be sure to read the password requirements to the right of the fields. If these requirements are not followed, the password will not be accepted and registration cannot be completed.



The form contains two input fields: "Password*" and "Confirm Password*". To the right of the fields, the following requirements are listed:

- This is the password you will use to access your personal account.
- Password must be at least 6 characters and no more than 25 characters long.
- At least 1 character needs to be a number.
- Cannot contain 'password', '123456', '654321' or contain the username.

6. Read and Agree to the Terms and Conditions of Use

In the last grey section, a scrollable window displaying the Ignitor Labs Terms and Conditions of Use. Please read this section and click the 'I Agree' checkbox.



The window is titled "Terms and Conditions of Use" and contains the following text:

Acknowledgement of Terms As a user of this Site, I hereby agree to the following terms and conditions of this site, and all content contained herein, regardless of brand or creator of content. I also understand that these terms may be amended at any time at the discretion of Ignitor Labs.

Copyrights, Trademarks, and Intellectual Property I acknowledge that all content herein, including articles, photos, images, graphics, audio and video clips and other content, is the property of Ignitor Labs or respective contributors. The collective content of all message boards and online forums are copyrighted as a collective work under the United States copyright laws. Questions regarding republishing rights questions can be directed to:

I Agree* All required information must be provided [Register](#)

7. Review and Register

Review the information you have entered for accuracy, then click on the 'Register' button in the lower right corner of the page to submit your registration. If any of the required fields are left blank, the 'Register' button will remain inactive and you will not be able to submit your data. The form will review and verify the data provided. If there are no errors, a popup will appear letting you know your registration has been accepted.

8. Account Activation

A confirmation email will be sent to the email address provided in the registration within 24 hours so you can activate your account. You will not be able to log into your new account until it has been activated through this email. This email will list your username, the password you selected and a link to activate your account. Click on this link within 24 hours of receiving the email. This link will take you to the Ignitor Labs website and display a special page to let you know your account verification was successful. **Congratulations! You can now log into your new Ignitor Labs account and begin to take advantage of all the information and resources available through Ignitor Labs.**